

Rockland County Radio Control Club, Inc.

Constitution and By Laws

ARTICLE I - ORGANIZATION AND OBJECTIVE

SECTION 1 - LEGAL ORGANIZATION

Rockland County Radio Control Club, Inc. ("Club" and "RCRCC") is a non-profit corporation organized pursuant to Section 501C of the laws of the State of New York.

RCRCC's address is PO Box 196, New City, New York 10956. RCRCC is chartered by the Academy of Model Aeronautics ("AMA"), Charter number 428.

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- A. OBJECTIVE - The primary OBJECTIVE of RCRCC is to promote all aspects of model building and flying (with particular emphasis on radio controlled model aircraft in Rockland County - Bergen County and vicinity) in order to further the sport and ensure enjoyment for all participants. In connection with this objective, RCRCC will promote an environment in which all individuals interested in model aviation can, pursuant to these By-Laws, participate, learn and enjoy their sport.
 - B. NON-DISCRIMINATION — It shall be the policy of RCRCC to extend equal, courtesies, opportunities, rights, and privileges to all members, participants, applicants and guests regardless of their race, creed, color or gender. The pronouns "he", "him" and "his" as used in this document shall apply to both genders.

SECTION 3 - CONFORMATION

RCRCC will maintain its membership as a chartered club of the Academy of Model Aeronautics, Inc. (AMA), 5161 East Memorial Drive, Muncie, Indiana, 47302, and adhere to their regulations governing model aircraft flying and contests.

SECTION 4 - SUPPORT OF AMA

Insofar as practicable, RCRC will aid the national program of AMA with a view toward advancement of model aviation in all its phases in the United States of America.

SECTION 6 - CLUB ORGANIZATION

RCRC is governed by a Board of Directors composed of all elected officers of the Club.

ARTICLE II - ELECTION OF OFFICERS AND THEIR DUTIES

SECTION 1 - ANNUAL ELECTION MEETING

The Board of Directors shall provide a notice of annual elections to the membership, in accordance with Article X, at least 10 days prior to the date scheduled. Failure of the Board to provide such notification shall nullify any election so held. (In the event this occurs another election must be held with proper advance notification)

SECTION 2 - ELECTION OF OFFICERS

Election of the following officers:

- President
- Vice President
- Secretary
- Treasurer
- Flight Leader
- Safety Officer
- Communications Officer
- Public Relations Officer
- Membership Officer

shall be held annually at the first meeting in November for the following calendar year. Nominations shall be made by the Nominations Committee appointed by the President and shall be presented at the first meeting in October. Nominations will additionally be accepted from the floor at both the first meeting in October, and the first meeting in November. Candidates receiving a majority of the votes cast by closed ballot shall be deemed duly elected. Any candidates for officer who are uncontested shall be considered voted in by a single vote cast by the Club Secretary or other current officer on behalf of the Secretary.

SECTION 3 - TENURE

All officers shall be elected for a term of one year and shall serve from January 1 of the year following election through December 31 of the same year.

SECTION 4 - OFFICERS AND THEIR DUTIES

- A. *President - The President shall:*
1. Preside at all Club meetings and Board of Director meetings.
 2. Act as spokesman for the Club when necessary.
 3. Appoint standing committees as outlined in this document under "committees."
 4. Assure that an officer is available to preside over any upcoming meeting when he knows he will be absent
 5. Appoint special committees as required.
 7. No later than the first meeting in February, present an annual budget to the membership for approval.
 8. Arrange for an annual audit of the records of the Treasurer. A written audit report shall be completed by the end of February for the previous calendar year.
 9. Present the annual audit (per para. D5) at the first meeting in March.
 10. Ensure that expenditures are monitored and controlled to stay within the approved budget.
 11. Be a member, ex-officio, of all committees.

B. Vice President - The Vice President shall:

1. Act in all matters, for the President, when the President is unable to preside at a meeting.
2. Act as a parliamentarian, at all Club meetings, providing official interpretations of the Club's constitution and By-Laws, as required.
3. Subject to the approval of the Board of Directors, arrange for financial bonding of all individuals authorized to disburse Club funds.

C. Secretary - The Secretary shall:

1. Keep the minutes and attendance at all Club meetings and Board of Director meetings. Written minutes of said meetings shall serve as the official record of the business of this Club, paying particular attention to motions and their disposition.
2. Shall maintain the official copy of the Constitution and By-Laws, and provide copies for distribution when requested
3. Shall sit on the By-Laws Committee
4. Receive and review, with the Board of Directors, all incoming correspondence and prepare all outgoing correspondence for the President's signature.
5. Maintain, in conjunction with the Treasurer, the official membership list.

D. Treasurer - The Treasurer shall:

1. Keep a record of all moneys received and distributed.
2. Safeguard the assets of the Club at all times.
3. Make his books available for inspection by an Active Club Member upon reasonable request.
4. Assist in the annual audit of Treasurer financial records and provide any requested documentation.
5. File such State and Federal tax returns as may be required on an annual basis or as required if other than annual.
6. Be empowered to appoint one or more assistants in the execution of his duties.

E. Flight Leader - The Flight Leader shall:

1. Supervise all Club flying activities and be responsible for enforcement of the Field Safety Regulations and for all flight operations on the ground in front of the pilot line.
2. Ensure that Club frequency regulations are being complied with by all pilots.
3. Ensure equal apportionment of flying time at the Club flying site.
4. Ensure that Club noise abatement regulations be enforced.
5. Be empowered to appoint as many deputies as necessary to attain full administration of his duties. Said deputies shall have the same authority as the Flight Leader, subject to subsequent review by the Flight Leader (see Paragraph J) and the Board of Directors of the Club.
6. Be empowered to suspend flying of any member to insure proper safe flying practices. Any suspension will be subject to review by the Board of Directors.
7. Appoint any person (Active Club Member), at the flying site, to be a "buddy" to any pilot not having a "buddy" or observer. Said observer, "buddy", is to notify the pilot flying of any unusual conditions at the flying site, i.e., changes in wind direction, hot fliers, dead stick emergencies, etc.

F. Safety Officer - The Safety Officer shall:

1. Via email, or Club newsletter/web site, and Club meeting reports, be responsible for immediate dissemination of safety related bulletins, insurance and other related information to the membership, and reports of potential insurance claims due to accidents in the club. Also, he should be a role model for the membership in safety and courtesy.
2. Be empowered to appoint as many deputies as necessary to attain full administration of his duties. Said deputies shall have the same authority as the Safety Officer, subject to subsequent review by the Safety Officer (see Paragraph J) and the Board of Directors of the Club.

3. Conduct a safety inspection and investigation to identify possible causes of accidents and near-misses. Inspections and reports to the membership for the purpose of improving safety, and not to place blame on a person or persons involved in a mishap.
4. Ensure compliance with ALL AMA and Club safety regulations.
5. Be empowered to immediately ground any aircraft not complying with Club safety rules, At all times, demonstrate to the membership that "safety is everybody's business."

G. *Public Relations Officer— The Public Relations Officer shall:*

1. Act as Club liaison representative with towns and municipalities to negotiate and protect Club interests for flying sites.
2. Work with interested outside parties for purposes of organizing Club events, and participation in area fairs, expositions, flying demonstrations, etc.
3. Initiate and promote activity on behalf of the Club so as to maintain its standing as a recreational asset in the community
4. Take the lead in resolving any complaints from the public, residents adjacent to flying fields or other agencies regarding flying activity.
5. Coordinate with local media outlets to promote good public image and relations
6. Be empowered to appoint one or more assistants, or create special committees in the execution of his duties.
7. Preferably be a Rockland County resident.

H. *Communications Officer - The Club Communications Officer shall* via the print media, email or Club web site, provide the membership with all the news, announcements and notices pertaining to the Club activities, paying particular attention to the following:

1. Club meeting agendas, discussions, and/or decisions, and any other items of interest to the membership.
2. Flying activity news.
3. Special events, contests, etc.
4. Articles of interest appearing in model magazines or newspapers.
5. Minutes of all general membership meetings
6. Social events, dances, picnics, fun flies, etc. via the Club's website.
7. Notices of annual elections, bi-law revisions, or other formal notices.
8. Safety notices and articles; for example those provided by the Safety Officer.
The Communications Officer shall be empowered to appoint one or more assistants in the execution of his duties.

Membership Officer — The Membership Officer shall:

1. Be responsible for the collection of all dues, initiation fees and special assessments from Club members.
2. Maintain documentation of all monies transferred to the Treasurer.
3. Provide the Communications Officer with the annual notice of required payment of dues.
4. Perform follow-up on members late with dues payment, and issue notices of "forced inactive" status, or membership termination as called for within these By-Laws.
5. Keep appropriate records to ensure and document that the proper dues are collected annually from all members.
6. Upon payment of dues AND verification of AMA membership for the new calendar year, issues member ID cards.
7. Maintain a current Club roster, and issue updates to the membership when requested, at least annually.
8. Assist in the annual audit of Treasurer financial records and provide any requested documentation.

Board of Directors - The Board of Directors shall:

1. Consist of all elected officers (9) and is empowered to establish the basic policy of this Club. Decisions of the Board shall be rendered by majority vote of the Directors.
2. Take all necessary steps to implement said policies subject to subsequent approval by the membership.

3. Serve as Board of Review in all Club matters necessitating any arbitrary decisions, such as suspensions of flying privileges, elimination from membership, impeachment of an officer, or other disciplinary actions, etc. Said decisions are subject to review by the membership upon written request by the affected member(s).
4. The Board shall be responsible for managing Club expenses within the limits of the budget approved by the membership. Any proposed expenditures that have not been budgeted must be presented at a Club meeting and approved by the membership. Any projected overrun of the budget by more than 10% must be presented to, and approved by the membership at a Club meeting.

SECTION 5 - VACANCY

Any Club office vacancy occurring during the year due to officer resignation or other condition that results in his inability to fulfill the duties of the position, will be filled by appointment of any Active Member by the Board of Directors. Said appointee, upon acceptance, shall serve for the remaining term until the next annual election. Any vacant position on the Board of Directors resulting from an incomplete slate of officers at time of annual elections shall be filled, once a candidate has been identified, by a majority vote of members attending a regular meeting, provided the usual 10 day notice of vote is provided to the membership.

SECTION 6 - LIMITATION OF LIABILITY

Service as a Club Officer is voluntary and no individual has any vested interest in the Club or its assets. It is expressly agreed that no Officer of the Club shall be held liable for any acts of omission or commission during any term of office, with the exception of deliberate acts of fraud, and that he will be held harmless by the Club and its Members for any liabilities what-so-ever, to include those caused by said Officer's gross negligence, and that recovery of damages against any Club Officer shall be limited to those damages covered by any insurance policies in effect for the benefit of the Club.

ARTICLE III — MEMBERSHIP

SECTION 1- MEMBERSHIP

A person eligible to be a member shall be defined as anyone who has met the qualifications prescribed in this Article, including the holding of a current AMA Membership card. The AMA card requirements will be waived only to continue membership in RCRC on a social basis as a non-flyer. A member in a non-flyer category shall have his or her card stamped (or noted) with the words **non-flyer** and will be prohibited from flying at the Club flying site at all times. Such member shall, in all other club activities, have the same privileges as an Active Member.

Any person qualifying under this Article may apply to become a Provisional Member, subject to the requirements of this class of membership.

Family Relationship - A child (18 years of age or younger) or spouse of any applicant for membership is automatically accepted upon acceptance of the applicant and payment of all fees. In the event the election to join is at a later date, the active adult member does not lose eligibility to non-family sponsorship due to sponsoring a family member.

SECTION 2— SPONSORSHIP FOR NEW MEMBERS

A new member will introduce themselves to the club at a meeting, and be sponsored by a current and active club member.

A Sponsor must have 2 years of active membership and be allowed to sponsor 2 provisional members per year. Sponsorship also means keeping in contact with the provisional member during this period and reporting to the membership. The Provisional Member will be expected to participate in all Club activities to the best of their ability.

After 6 months the Membership Director and Sponsor will assess their eligibility to be accepted as an active member and take one of the following actions;

- 1) Present the Provisional Member to the Membership with a report of their progress and a recommendation for a general vote of acceptance into RCRCC.
- 2) If it is found that the applicant does not meet the requirements of active membership, the Club will refund the applicant's initiation fee and provide a letter of denial to the applicant.

SECTION 3 - CLASSES OF MEMBERSHIP

A. Provisional Membership - Qualifications and Activities of Provisional Members :

1. Must have a current AMA membership card.
2. May enter discussions at meetings.
3. Shall comply with all effective administrative and floor rules,
4. May not vote in official RCRCC matters until Active membership status is attained,
5. May not have flying guests until Active membership status is attained.
6. Provisional Membership may be terminated, at any time.
7. Must be in attendance at a minimum of four (4) meetings, including the meeting in which membership is requested and the meeting in which Active Membership vote is taken. Upon written request of the Provisional Member, such requirements may be waived at the discretion of the Board of Directors for special circumstances.
8. Must appear before the board for indoctrination prior to the second business meeting following initiation.
9. Must appear before the Board for a review of the candidate's deportment, accomplishments, and progress achieved during his provisional period prior to the fifth, but no later than the sixth business meeting following initiation.

B. Active Member An Active Member is defined as one who:

1. Is current in payment of Club dues, fees and assessments.
2. Has current AMA membership.
3. Complies with all effective administrative and floor rules,
4. Complies with all adopted flight and safety rules as published by the Board of Directors.

C. Senior Citizen Member A Senior Citizen Member is one who has reached the age of 65 by January 1st of the calendar year, and has had at least five (5) years of consecutive membership in good standing as of that date. Such Member shall continue to be considered an Active Member for the purposes of this Article.

D. Honorary Member

1. Club Members

- a. Members who have rendered meritorious service to the Club may be recommended for honorary membership by an active member in the form of a motion. Members so proposed must be of Active status for the immediate preceding (5) five years in order to

be eligible for this class of membership. Honorary membership status shall be granted when the motion is duly passed, by the membership, at a regular Club Meeting.

- b. Honorary membership under the above subsection conveys all the privileges of an Active Club member, and waives all membership fees and special assessments (with the exception of AMA license and other fee or assessment external to the Club) for the life of the Member.

2. Non-Members

- a. Persons who have rendered meritorious service to the Club, or in some way merit consideration for honorary membership, may be so recommended by an Active member in the form of a motion. Honorary membership status shall be granted when the motion is duly passed, by the membership, at a regular Club meeting.
- b. Honorary membership under the above subsection conveys all the privileges of an Active Club member. Said membership waives all membership fees and special assessments (with the exception of AMA license and other fee or assessment external to the Club) for the life of the Member.

E. Military Member - Members of the Armed Forces, on Active Duty, shall be accorded the same privileges as Honorary Members for the period of time that such member is on active duty. Military Members, upon discharge, desiring to continue membership in the Club, will be required to honor Article III, Sections 1 and 2 of the Club By-Laws.

F. Inactive Member

1. *Voluntary Inactive Member* - Any Active Member may request inactive status or may be placed on inactive status by the Club. An Inactive Member forfeits all Club privileges, including the voting on Club matters, and use of the Club flying site. The following procedures and conditions shall apply:
 - a. Request for Inactive Status - An Active Member may apply for inactive status by forwarding a letter to the Secretary stating the reason for going inactive. The request is to be read at the next regular meeting, and if no objection is voiced, be deemed acceptable. However, upon an objection by an Active Member, said request is to be opened for floor discussion and submitted to the membership present for a majority vote.
 - b. Inactive request denied - When a member's request for inactive status is refused by the membership, then said member must continue to meet the requirements for active status or resign from Club membership.
 - c. Inactive Members are not required to pay dues, fees or assessments for the years following acceptance of their inactive status or until Inactive Member becomes active.
2. *Voluntary Inactive Membership Re-instatement* - Any Inactive Member may be reinstated to Active Membership by:
 - a. Forwarding a letter to the Secretary stating his desire for reinstatement.
 - b. Paying all dues, or the appropriate pro-rata portion of the dues coincident with the inactive period if such period is less than a full year, and assessments, for the year in which application for reinstatement is rendered.
 - c. Paying all special assessments levied during the period of inactivity.
3. *Forced Inactive Status* - An Active Member who fails to meet the requirements of Article III, Section 3b, may be placed on forced inactive status at any time. Such forced Inactive Member shall be notified in writing by the Board of Directors. Such notification may include an ultimate date for action prior to consideration of elimination from membership proceedings. Forced Inactive Members may be reinstated to Active Member status by compliance with their outstanding deficiencies as defined by the Board of Directors.

G. Patron membership

A patron member is one who supports the club on a social basis as a non-flyer. Said member may attend social functions, meetings, enter into discussions as applicable but has no voting privileges.

SECTION 4 - RESPONSIBILITIES OF MEMBERSHIP

A. Active Member- All Active Members shall:

1. Follow all Club rules and regulations and operate their model aircraft in compliance with Club and AMA rules.
2. Agree to operate their aircraft in a safe and responsible manner.
3. Sign a waiver prior to flying at all RCRC flying sites, and follow all rules incorporated in such waiver.
4. Support Club activities through prompt payment of dues and assessments and attendance at meetings, fun flies, field maintenance days and other events and Club activities as their schedules permit.
5. Personally supervise and be responsible for any guests they invite to the Club's flying site and ensure that each guest has a current AMA card, has signed any necessary waivers required at the flying site, and understands and follows all Club safety and operating rules.
6. Read and adhere to all Club rules, and procedures via the Club web site, email and mailings.
7. Ensure that the Club has been provided with his updated contact information, including mailing address, email address, and telephone number.

B. Guest - Any Guest must:

1. Be accompanied by his sponsoring Active Member and not fly at the Club flying field unless accompanied by said sponsoring member.
2. Possess a current AMA card.
3. Sign any waiver or other release required at any Club flying site prior to operating any aircraft.
4. Not fly as a guest more than two times in any calendar year. It is expected that, if the individual wishes to use the RCRC flying site more than two times per year, he will apply for RCRC membership.

C. New Members - Any person qualifying under Article III, Section 1 may apply for membership after complying with the following:

1. All requirements of a Provisional Member.
2. Submit an initiation fee:

Member	\$215.00
Junior Member (under 18 years of age)	\$10.00
Family Membership regular initiation for parent, no initiation fee for family members (see Article III Section 1 above)	

SECTION 5 - ALL MEMBERS

All members are required to display their Club membership cards on their person when at the Club flying site at all times, regardless of whether the members are flying or not. All members are required to follow Club Safety Regulations when flying at the Club's flying site. All members are required to have all aircraft, at the Club's flying site, identified with their names, addresses, telephone numbers and AMA numbers, located in a prominent area on the inside of their aircraft when flying at the Club's flying site.

SECTION 6 - ELIMINATION FROM MEMBERSHIP

A member may be considered for elimination from the Club when, in the opinion of the Board of Directors, he does not meet the prescribed regulations for membership. To eliminate a person from membership, the Club must:

- A. Advise the individual of such impending action by registered letter at least 10 days in advance of the meeting at which a vote is to be taken.
- B. Notify all Active Members of the impending action either at least 10 days in advance of the meeting at which action is to be taken.
- C. Receive a majority vote by closed ballot for elimination from membership present at an official meeting of the Club.
- D. Membership will be terminated automatically, at any time, for flagrant violation of the Club's rules and regulations.

Termination of membership under this section, or other process resulting in termination (e.g. actions taken by the Board of Directors under Article II, Section 4, J.3) shall be considered permanent with no opportunity to re-apply for membership in the future.

ARTICLE IV - FEES AND ASSESSMENTS

SECTION 1 - FEES

The membership fees of this Club shall be;

- A. **Active Member - \$65.00** per year for adult members.
- B. **Junior Member - \$5.00** per year for Junior membership, **18 years and under** at time of application, (or 18 and under as of January 1st in the case of renewal), holding a current Junior AMA Membership Card. The Board of Directors has the option to waive membership fees for Junior Members.
- C. **Family Membership** - fees shall be the regular fee for the adult member(s) and **\$5** for each child.
- D. **Senior Citizens** - Any member 65 years of age or older as of January 1st of the fiscal year, having completed at least five (5) years (as of January 1st) of consecutive membership in good standing, may request Senior Citizen status. Such member shall have a reduced annual membership fee of **\$40.00**.
- E. **Honorary Members** - are exempt from payment of annual dues and assessments.
- F. **Military Members** - are exempt from payment of dues and assessments.
- G. **Inactive Members** - are exempt from payment of dues and assessments.
- H. **Board Members and Patron members** are exempt from paying dues and assessments.

SECTION 2 - DURATION OF MEMBERSHIP FEES

Membership fees cover a 12 month period, starting January 1 and ending December 31 of the ensuing year, and are due on or before December 15th of the current year. Dues paid by a New Member after September 1st of any year will satisfy the dues requirement for the year immediately following.

SECTION 3 - ANNOUNCEMENT OF DUES

In accordance with the provisions of Article X, an announcement of fees due for the next calendar year will be given to Members between September 1 and September 15 by the Membership Officer. Any member who fails to pay annual dues by December 15 will be assessed a late payment surcharge of \$25.00. A member's failure to pay dues and surcharge by December 31 shall automatically render said member to Forced Inactive status. A member who is rendered Forced Inactive status due to non-payment of dues may regain Active status by paying his dues, the surcharge and any other fees assessed during his period of inactivity. Any member not paying all dues, surcharges, and fees in arrears by December 31 of the subsequent year, with the exception of special circumstances brought prior to December 31 to the attention of, and agreed to by, the Board of Directors will be dropped from the membership roster. Membership reinstatement can only be accomplished by re-applying for Club membership as a new member, paying initiation fees, and successfully completing a provisional Membership period.

SECTION 4 - SPECIAL ASSESSMENTS

Special assessment may be levied on Club members for projects approved by the Club, which if paid out of the Club treasury, would deplete the operating capital below the minimum required amount. Said assessment amount would be determined by the Board of Directors based on economic factors in evidence at the time.

To institute a special assessment the Board of Directors must:

- A. Notify all Active Members in accordance with the provisions of Article X, at least 10 days in advance of the meeting at which the expenditure is to be voted on. Said notification must contain the purpose, total cost, amount of assessment per member and terms of payment.
- B. Receive an affirmative vote, from a majority of the membership present, at the prescribed meeting.

ARTICLE V - COMMITTEES

SECTION 1 - FINANCE COMMITTEE

The Finance Committee shall consist of the President, Vice President and Treasurer and shall provide guidance to the Club on major financial decisions of the Club. By way of example, when a Club owned Certificate of Deposit matures, the Treasurer will advise the other members of the Finance Committee of the options for re-investment of the funds, and the Finance Committee will mutually make a decision on the best approach.

SECTION 2 - COMMITTEES

Committees and designated individuals serve a vital function in managing the affairs of the Club, and promoting safety and enjoyment of all Club members. The formation of committees and appointment of committee chairpersons shall be the responsibility of the President. Committee members shall be appointed by the committee chairperson and / or the President, and shall serve for the remainder of the year. Each committee shall have as many members as the chairperson and the President deem(s) necessary to carry out the duties of the committee. The By-Laws Committee shall include the Secretary. As a minimum, the following committees shall be established no later than the first meeting in February of each year, and shall be maintained:

- 1. Field Maintenance
- 2. By-laws
- 3. Nominations Committee
- 4. Good and Welfare
- 5. Pilot Qualification

Note that a "committee of one" may be designated if deemed appropriate by the President. Examples of other committees that may be considered, depending on the objectives and needs at the time include:

1. Contest
2. Meeting Programs
3. Noise Abatement
4. Special Events
5. Merit

ARTICLE VI - MEETINGS

SECTION 1 - QUORUM

- A. Regular Meetings — At least four (4) officers shall be present to constitute a quorum at a regular meeting.
- B. Board of Directors Meetings - The President and at least three other Board Members, or the Vice President and at least three other Board Members shall be present to constitute a quorum. Whenever possible, at least 3 days notice must be given of officers in advance of a Board meeting.

SECTION 2 - REGULAR MEETINGS

A regular meeting shall be held at a frequency and place to be decided from time to time by the Active Membership with the understanding that two meetings a month shall be held whenever possible with the exception of July and August when only the Business Meeting will be held. The time, date, frequency or place shall not be changed unless approved by a two-thirds vote at a regular meeting. Whenever possible, notice of regular meetings shall be posted on the Club web site in the interest of maintaining maximum attendance.

SECTION 3 - BOARD OF DIRECTORS MEETINGS

The Board of Directors will have at least one meeting each year. Minutes shall be recorded.

Any Active Member may attend any Board of Directors or Executive Committee meeting as an observer.

SECTION 4 - VOTING - GENERAL

All voting issues need a simple majority vote of the members present. Routine issues are to be voted on by a show of hands or closed ballot at the discretion of the Club's Officer presiding at the meeting. Constitutional and By-Law changes shall be voted on in accordance with Article VII.

SECTION 5 - SPECIAL MEETINGS⁵

Special meetings of the Club shall be at any reasonably convenient time upon call by the President or the Board of Directors. Said call shall name the time and place of such meeting. The call must be issued at least 10 days in advance of the date set, and notice shall be provided to all Active Members in accordance with Article X.

ARTICLE VII - AMENDMENTS

The By-Laws Committee shall be responsible for evaluating and making recommendations to the Membership on By-Law amendments. Proposed amendments to the Club By-Laws may be presented to the Committee, in writing, by the Presiding Officer, the Chairman of the By-Laws Committee, or by any active member. The By-laws Committee shall then carefully consider the proposed amendment for further action, if the Committee finds the amendment actionable, it shall proceed as follows:

- A. A proper draft of the proposed amendment shall be prepared, and edited by the Committee as required,
- B. Once agreed upon by the members of the Committee and the Board of Directors, The proposed amendment shall be summarized at a Club meeting at least one meeting prior to the one at which a vote is to be taken.
- C. The (A) proposed amendment shall then be published, and distributed in accordance with the provisions of Article X to all Active Members at least 10 days prior to the meeting at which the vote is to be taken.
- D. To gain acceptance, the amendment must receive an affirmative vote by at least two thirds of those present at the specified meeting.

In the event the Committee does not find the proposal actionable, a written response will be provided within sixty (60) days of receipt to the person making the original proposal.

ARTICLE VIII - DISSOLUTION

SECTION 1 - AUTHORIZATION

Rockland County Radio Control Club may be dissolved under this Article. Such dissolution shall be authorized by a "mail" vote of three quarters (3/4) of all Active Members of the Club.

SECTION 2 - INITIATION OF DISSOLUTION PROCEDURES

A motion to dissolve, made, seconded and receiving a majority vote of the Members present at a regular Club meeting, or any special meeting, at which a quorum is present, shall initiate a full dissolution vote of all Active Members of the Rockland County Radio Control Club, Inc.

SECTION 3 - DISSOLUTION PROCEDURES

The initial vote (see Section 2 above) shall initiate the following procedures:

- A. Within seven (7) business days of the initial vote, all Active Members will be notified by Certified Mail, Return Receipt Requested, that the dissolution procedure was initiated by a majority vote of those members present at a meeting (date, time and place of meeting to be provided in notice) and that full "mail" vote of all Active Members will be required to determine whether Rockland County Radio Control Club, Inc. is to be dissolved.
- B. An affirmative vote of three quarters of all Active Members shall dissolve the club.

- C. All members who receive notice and who fail and/or refuse to vote within 45 days of receipt thereof (as evidenced by return receipts) shall not be counted in the vote, either in favor of or against the dissolution. Final tabulation of the votes shall take place 45 days after receipt of the last return receipt from the Active Members.
- D. Within seven days after final tabulation, notice of the results of the vote shall be mailed to all members. If the vote is affirmative, a date for a special meeting will also be set at which time the assets of the Club, if any, will be auctioned off.

SECTION 4 - DISTRIBUTION OF ASSETS AND CAPITAL

- A. After paying and/or adequately providing for the payment of all liabilities, the treasurer shall auction off all assets, both tangible and intangible, at a special meeting called for such purpose (see Section 3, Item 4 above).
- B. All members *will* receive a statement of total capital of the Club. Said statement shall be mailed by regular mail to all Active Members within seven (7) days of the special meeting (see Section 3, item 4 above).
- C. At a Special Meeting, the membership will discuss and vote on a plan to distribute all remaining liquid Club assets to charities or other not for profit organizations engaged in the promotion of model aviation or providing educational assistance to worthy individuals in the aviation field, whether model or full scale aviation. In the event consensus on distribution of the assets can not be reached at the special meeting, the Treasurer shall make a donation consisting of all club assets to the AMA in the name of RCRC and its members.

ARTICLE IX - RATIFICATION

To be ratified, this Constitution and By-Laws must be subject to the same requirements as in Article VII Amendments. Once ratified, it shall be dated with the date of ratification and will then supersede all previous constitutions and By-Laws and all Club motions currently in force.

ARTICLE X — NOTICES TO MEMBERS

All notices and announcements to members required under these by-laws shall be by:

- 1) regular mail, or
 - 2) e-mail and posting on the Club web site or newsletter (if available), or
- by any combination thereof such that the entire membership is notified.

AMENDMENTS

MAY 13, 1974 - FINANCIAL RESPONSIBILITY

Each Club member shall be financially responsible for all damages he may cause to another member (s) flying equipment. In the event that all parties involved cannot agree to a settlement, the issue shall be decided by the Board of Directors upon written complaint to the Board by the affected member (s).